



Clean Sweep MS

Clean sweep MS is an eventful and exciting day of obstacle courses which include items you use to clean with (broom, mop, trash bags, etc.). Contestants pay to enter competition as individuals or teams, and proceeds go to the MS Society Georgia Chapter. The best teams to put this together may be college organizations or corporate organizations.

Resources and materials needed:

- Outdoor space that can accommodate the event needs
- Material you will need to purchase or get donated for obstacle course: brooms, mops, trash bags, garbage cans, carts, ropes, paint brushes and etc.
- Judges to conduct the games
- Tables for sign in, refreshments, and MS awareness materials

Confirm the date:

- Partner with the outdoor facility staff and book a date that works for yourself and the **facility**
- A weekend date may work best because participants can be off work

Location and site:

- Obtain approval in writing from the event facility managers
- Obtain approval of which objects in the facility can be used for your event

Promote the event:

- Invite all your family, friends, co-workers, and total strangers!
- Create social media accounts specific for this event that should include event information (twitter, Facebook, YouTube, etc.)
- Post and handout flyers and poster around the event site and around the city
- Create a website so teams and individuals can register
- Ask local stores to display event flyer

Financial donations:

- Each team or individual must pledge a certain amount of money to register for this event (this is the actual fundraiser)

- Set up a table for straight donations

In-kind donations:

- Provide a list of items to companies that are needed for the event and a date in which you will need to receive them

Volunteer needs:

- You will need roughly 10 volunteers to make this event happen
- Assign each volunteer to a station or a position for the entire event
- Schedule arrival, break, and clean up time for the event and volunteers
- Volunteers will be needed for brainstorming , event set-up and clean-up

Strategies and tips:

- Gain support from your local community
- All members and volunteers involved in the event should wear same color t-shirt (MS orange would be nice!)
- Have detailed agenda the day of the event
- Test out obstacle course with team members and volunteers prior to the event
- Have extra materials (can never be too sure)
- A few days before the event, go out and promote as much as you can
- **HAVE FUN!!**

