DANIEL HAUGHTON SENIOR FACULTY AWARDS

Mr. Daniel J. Haughton was a member of the Board of Directors of the National Multiple Sclerosis Society from 1965 until his death in 1987. During his tenure on the Board, he served as Chair from 1973-1976 and as Chair Emeritus from 1976-1987. Throughout his association with the Society, Mr. Haughton displayed a special interest in the research aspects of multiple sclerosis and an unwavering commitment to support MS research that would provide the answers to the disease. In recognition of Mr. Haughton's commitment to the goals and mission of the Society, and in particular, for his dedication to the support of MS research, the Society named the Senior Faculty Award in his honor.

GENERAL

The Senior Faculty Award is granted to established MS investigators seeking support for specialized training in a field which they are not currently expert, inasmuch as such training will enhance their capacity to conduct research related to multiple sclerosis. Awards of this type, which are available annually, can be used for sabbatical support for qualified individuals.

In order to submit a proposal for research support, investigators must first register with our apply online site (www.mssocietyapplyonline.org) and complete a pre-application. Staff of the Research Programs Department will review the pre-application to determine whether the research plan is appropriate and relevant to our goals.

ELIGIBILITY

Citizenship: U.S. citizenship is not required for applicants who desire training in institutions in the United States. However applicants who plan training in other countries must be U.S. citizens.

REVIEW OF APPLICATIONS

Timing: The Society utilizes a Web-based facility for the submission of Postdoctoral Fellowship applications. All applicants are required to use this facility for the completion of their proposals In order to submit a proposal for research support, investigators must first register with our apply online site (www.mssocietyapplyonline.org) and complete a pre-application. Staff of the Research Programs Department will review the pre-application to determine whether the research plan is appropriate and relevant to our goals. Completed applications, including all required supporting documents, received by the Society by the August deadline will be considered for review.

Application: The applicant and the mentor must provide: (1) a meaningful description of the proposed program of training, (2) the academic qualifications of both the proposed awardee and the mentor, (3) a brief account of the nature of the ongoing activities within the mentor's laboratory, especially as they relate to the program of the training proposed, and (4) an exact and itemized statement of all financial requirements, including salary and fringe benefits, cost of travel to and from training institution and any other expenditures directly related to the cost of conducting the proposed research, e.g. consumable supplies. No indirect costs are provided. Current human subjects and animal use approvals must be provided and the application must be cosigned by the relevant institutional financial officer.

Review Group: All applications are reviewed by the Fellowship Advisory Committee of the Society.

CONDITIONS OF AWARD

Relationship between Candidate and Sponsoring Institution: The candidate is personally responsible for conduct of the research program, while the sponsoring institution, except in unusual circumstances, serves as the official recipient of the award, both salary and grant. At the time of application, the candidate may request that the institution where he/she holds an academic appointment be named the official recipient of the award. The candidate will not in any sense be an employee of the National Multiple Sclerosis Society but rather of the institution.

Duration of Award: Senior Faculty awards are typically of short duration (6 months or less), but funding will be considered for up to a year.

Salary: Candidates may request partial underwriting of sabbatical support [including fringe benefits]. The amount of the salary must relate to the applicant's professional status, previous training and experience, and accomplishments in research.

Relocation Costs: Funds to cover the cost of travel to the training institution may be requested but only for the applicant and not for family members or for transportation of household belongings. The amount requested must be comparable to economy class transportation by air or equivalent.

Other Expenses: A limited amount of funds may be requested to cover the cost of research, e.g., supplies, purchase and care of experimental animals, etc. No additional costs for indirect costs or overhead are allowed. Typical budgets are $100,000 or less.

Termination of Award: A Senior Faculty Award may be terminated before the end of the project (1) if the awardee requests, in writing, that the award be terminated; (2) if the awardee is unable to carry out the research; (3) if the awardee is found by an institutional investigation to have committed scientific misconduct or fraud; or (4) by action of the Board of Directors of the Society.

ACCOUNTING PROCEDURES

Financial Report: Accounting of all expenditures made under each award must be made to the Society within 90 days following the termination of the award. Any unexpended funds remaining at the end of the award must be returned to the Society. The form to be used is sent to the awardee who must forward it to the financial officer of the grantee institution. These forms are self explanatory and require no special or complicated accounting system for completion. Interim reports are not required by the Society and will be returned to the grantee institution.

Bonded Financial Officer: The Society requires that the financial officer administering grant funds be bonded. Unless otherwise indicated in the application for an award, it is understood that such officials are bonded as a prerequisite to assumption of office.

PROGRESS REPORTS

The awardee and the mentor are expected to submit separately a final report of progress to the Society within 15 days following the termination of the award. Approximately one month before the termination date, the Society will email forms and instructions for completing the progress report. Attached to the report should be reprints or pdf files of all published reports as well as preprints of all submitted manuscripts, which include research results obtained under the award. Manuscripts will be respected as privileged communications.

PUBLICATIONS AND REPRINTS

All awardees are expected to send to the Society reprints or pdf files of each publication supported in whole or in part by the faculty award. As soon as a manuscript is accepted for publication, a copy should be sent by mail or fax (212-986-7981) to the Senior Director of Research Information in the Research Programs Department, accompanied by the name of the journal and the probable date of publication. Manuscripts or preprints will be respected as privileged communications. In addition, if a press release from the institution is being prepared for distribution, a confidential copy of the press release should be FAXed in advance to the Society's Senior Director of Research Information.

The National Multiple Sclerosis Society must be acknowledged in all dissemination materials (e.g., publications, scientific exhibits, scientific presentations, press releases, etc.) related to research supported in full or in part by the Society. The following acknowledgment, or its equivalent, should be used:

"This investigation was supported (in part) by an award from the National Multiple Sclerosis Society."