

National Multiple Sclerosis Society- Georgia Chapter Internship Application

Thank you for your interest in the Internship Program at the Georgia Chapter!

The Georgia Chapter is looking for qualified full or part time college students. Positions are unpaid, but the experience will be invaluable! Academic or community service (non-court ordered) credit is available.

Internships are offered during the fall, spring, and summer semesters. This program provides the student with day-to-day experience that will further their skills and complement their classroom learning. Our team takes pride in our interns and considers them an extension of our staff.

Available Internship Opportunities:

Department	Concentration
Special Events	<ul style="list-style-type: none"> • Communication/ Marketing • Graphic Design • Special Event Planning and Logistics • Volunteer Management
Chapter Programs & Services	<ul style="list-style-type: none"> • Community Outreach • Client Services • Program Management
Administration	<ul style="list-style-type: none"> • Business Administration • Finance

Minimum Qualifications:

- Proficiency in the Microsoft Office Suite
- Effective communication and strong interpersonal skills
- Ability to handle multiple projects simultaneously and work independently
- Excellent organization with careful attention to detail
- Minimum of 10 hours/week is requested

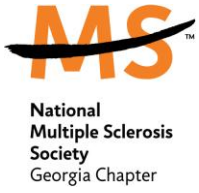
Application Instructions:

All applicants should submit the following documents for consideration. *(all materials should be submitted together)*

- Internship Application *(If you are applying for multiple internship positions, you only need to submit the application once)*
- Current resume and cover letter
- Two writing samples *(ex. Press Release, Marketing piece, Article)*
- Two letters of recommendation *(one must be academic faculty)*

Completed applications should be submitted via hand or mail delivery to:

ATTN: Internship
National MS Society- Georgia Chapter
950 East Paces Ferry Road NE, Suite 110
Atlanta, GA 30326



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This application is for

Department (may check multiple): Special Events Programs & Services Administration

Year: _____ Semester (may check multiple): Spring Summer Fall School Year
Deadline for Submission: Nov 15 March 15 July 15 July 15

Preferred Concentration(s): _____

Student Information:

Name: _____

Current Address: _____
Street City State Zip

Permanent Address: _____
Street City State Zip

Email: _____

Phone Number: _____ Home _____ Cell _____

Education Information:

College/ University: _____

Current Major: _____

Minor (if applicable): _____ Cumulative GPA: _____

Year Classification: _____ Anticipated Graduation Date: _____

Narrative Responses: (Please answer the following questions on a separate sheet)

1. Why do you want to serve in the internship program of the National MS Society- Georgia Chapter?
2. What skills/ talents do you possess that would contribute to the Internship program?
3. What do you consider your most significant accomplishment? Why?
4. How do you deal with time deadlines?
5. How would the internship program benefit your future career objectives?

I do hereby attest that the information I have submitted in this application is correct to my knowledge. I also release permission to the National Multiple Sclerosis Society- Georgia Chapter to verify any information provided.

Signature: _____ Date: _____